**STEP June 2025 registration form**

This form is designed as an aid for the British Council Taiwan making entries via the OCR (Oxford Cambridge and RSA). It will NOT be accepted as an entry by OCR.

**Entries must be made by centres between 01 March and 25 April 2025.** No entries will be accepted after 13:00 (GMT+8) on 25 April 2025.

This registration form should NOT be returned to OCR but should be handed to **British Council Taiwan**.

The above entry deadline is also the payment deadline. Please note that you will NOT be entered for the examination unless the full payment has been received in time.

**CENTRE DETAILS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Centre name: | **British Council Taiwan** | Centre number: | **T** | **W** | **0** | **1** | **0** |
| Centre contact details (if required): Wendy Huang (exams@britishcouncil.org.tw) |

**CANDIDATE DETAILS**

Please give your entry details exactly as per your UCAS application and/or your passport or national ID document.

|  |  |
| --- | --- |
| **First name(s):** |  |
| **Last name/Family name:** |  |
| **Date of Birth:** |  |  | **/** |  |  | **/** |  |  |  |  |
| D | D |  | M | M |  | Y | Y | Y | Y |
| **Gender:** | **Male [ ]**  | **Female [ ]**  |
| **UCAS personal ID:**(if available) |  |  |  | **-** |  |  |  | **-** |  |  |  |  |
| **Candidate’s address:** |  | **Email:** |  |
| **Telephone:** |  |

Please select the institution(s) and the course code(s) you are applying for from the following list:

|  |  |
| --- | --- |
| **Universities applied to** | **Course** |
| **University of Cambridge (C05)** | **[ ]**  | **All courses as required by the University of Cambridge**For more information see: [www.cam.ac.uk/step](http://www.cam.ac.uk/step) |
| **Imperial College London (I50)** | **[ ]**  | **All courses as required by Imperial College London**For more information see:https://www.imperial.ac.uk/study/courses/ |
| **University of Warwick (W20)** | **[ ]**  | **All courses as required by the University of Warwick**For more information see: <http://www2.warwick.ac.uk/fac/sci/statistics/courses/offer>  |
| **Other \*** | **[ ]**  | **Any other courses requiring STEP** |

Please check the details of your course(s) to confirm whether you are required to take STEP as part of the application process. If you are in any doubt, please contact the university directly. Other universities sometimes ask candidates to take STEP as part of their offer – in such cases, the university can advise on which papers to take.

\* If you have applied to a university other than those listed on this form which has requested STEP, you should be entered for STEP under ‘Other’ with the course code STEP. If you have applied to the University of Cambridge for a course other than G100 Mathematics with Physics or G400 Computer Science with Mathematics, you should be entered under ‘University of Cambridge’ with the course code STEP.

**Please select the paper(s) you would like to take:**

|  |  |  |
| --- | --- | --- |
| **Paper 2 only** | **Paper 3 only** | **Paper 2 & Paper 3** |
| **[ ]**  | **[ ]**  | **[ ]**  |

**ACCESS ARRANGEMENTS**

Requests for modified papers must be received **by 17:00 (BST) on 10 April 2025.** Supporting evidence must be supplied for all access arrangement requests.

|  |  |
| --- | --- |
| **25% extra time [ ]**  | **Supervised breaks [ ]**  |
| **Separate invigilation [ ]**  | **Use of colour overlays [ ]**  |
| **Question papers enlarged to A3 [ ]**  | **Use of a Reader [ ]**  |
| **Use of an Amanuensis [ ]**  |  |
| **Other (please give detail of required facilities or other modifications) [ ]**  |  |
| **Reason for Access Arrangement request (evidence, statement from school/doctor etc.)** |  |

**PAYMENT DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **OCR fee** | **British Council Taiwan Exam Service fee** | **Total Fee Payable** |
| **Paper 2 only**  | **NTD 5,745** | **NTD 6,500** | **NTD 12,245** |
| **Paper 3 only**  | **NTD 5,745** | **NTD 6,500** | **NTD 12,245** |
| **Paper 2 & Paper 3** | **NTD 11,490** | **NTD 13,000** | **NTD 24,490** |
| **Payment Methods:** 4 payment methods available:* Credit Card/Debit Card
* China UnionPay
* 7-11 ibon
* Convenience Stores (3 working days to be credited)

**Full payment must be made via the British Council online system** [**www.examsregistration.org.tw**](http://www.examsregistration.org.tw) **after your application has been approved.** |
| **No refund will be provided if the cancellation is requested after the entry deadline. Candidates with approved cancellation requests will be refunded 50% of British Council Taiwan Exam Service fee.** |
| **No refund will be provided if you are absent from the exam or late for the exam.** |
| **Further information relating to STEP Mathematics can be found at https://www.ocr.org.uk/students/step-mathematics/** |

**PASSPORT**

Please insert a photocopy of the personal details page of your valid passport.

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| **Shape  Description automatically generated with low confidence** |

**CANDIDATE’S SIGNATURE**

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| **DATA PROTECTION NOTICE / CONSENT**By registering for STEP, you agree that data provided as part of the entry or admission process may be passed to any institution involved in your University application and that the data may be anonymised and used for research purposes. You also agree that if you obtain a place on a course where STEP results form part of the admissions process, then your University may supply OCR with data about your application and results in subsequent assessments at that University, unless you specifically notify the University in writing. We store personal data securely and will ensure if candidate data is used in publications or research that it is used anonymously.**CANDIDATE’S SIGNATURE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Handwritten signatures are mandatory.****CHILD PROTECTION (For candidates under age of 18)**Dear Parents/Guardians,Child Safe Collection Policy by British Council takes the safety of your child seriously. Our current Child Safe Collection Policy states that:* Children aged up to 10 years are not permitted to leave the premises alone.
* Teenagers aged 11 – 17 years should only be permitted to leave the premises alone if parental consent below has been given in writing. Otherwise, they must be collected by the parent or a person with the written authorisation from candidate’s parents.

Consent Form I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (NRIC/Passport number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), the parent/legal guardian of candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby consent to my child/charge leaving the premises on his/her own after the examination. Yours truly,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: Date: |