

National Culture and Arts Foundation

Inclusive Arts Grant Guidelines

Approved in the 8th meeting of the 8th board of directors on Mar. 13, 2018

Amended in the 16th meeting of the 8th board of directors on Jun. 18, 2019

Amended in the 4th meeting of the 9th board of directors on Jun. 16, 2020

Amended in the 10th meeting of the 9th board of directors on Jun. 21, 2021

Amended in the 10th meeting of the 1th interim board of directors on Aug. 14, 2023

I. Organizer: National Culture and Arts Foundation (NCAF)

II. Objectives

1. To encourage arts groups and artists to develop inclusive arts that facilitate the integration of culture, arts, social welfare and education as well as increase participation in arts and social responsibility.
2. This project specifically focuses on issues related to senior citizens as well as support arts programmes and services professionally engaging senior citizens.
3. To increase participation, the British Council and the NCAF also encourage inclusive arts projects created through the collaboration between Taiwan and UK (hereafter referred as “Taiwan-UK collaboration”), which will be supported by the British Council and the NCAF to expand the benefits of developing inclusive arts through experience sharing and global connection.

III. Category and Eligibility

1. Domestic Project:

(1) Applicants must be artists (citizens of the Republic of China or holders of permanent residence) or arts groups (cultural and arts-related enterprises in the form of legal person, organisation or group registered with the R.O.C government).

(2) Applicants must collaborate with teams or individuals with professional or relevant experiences.

(3) This grant does not subsidise programmes and activities organised or commissioned by governments, political parties, schools and their affiliated organisations; however, this does not apply to projects and programmes co-organised or jointly organised by public and private spaces and venues for senior citizens (health facilities, long-term care facilities, nursing homes and social housing, among others) or arts venues.

(4) The same project should not be submitted for other NCAF grants and subsidies. If the submitted project is already subsidised by other organisations, applicants are required to expressly state so in their application.

2. International Project—Taiwan-UK Collaboration:

The objective is to facilitate the sharing of experiences, exchanges and productions related to international inclusive arts. In addition to the qualifications mentioned in “Domestic Project”, the “International Project” category requires a collaboration with local artists, arts groups or organisations from the UK (UK citizens or registered enterprises that have worked in the UK for a long period of time). The project shall be carried out in Taiwan or in both Taiwan and the UK. Both Chinese and English proposals are required for submission. An English presentation with a Q & A section is required in the 2nd-stage interview.

IV. Amount of Grant

The grant for “Domestic Project” is maximum NT\$ 1 million and for “International Project—Taiwan-UK Collaboration” is maximum NT\$ 1.2 million. The grant subsidises items that include project-related personnel expenses (i.e. planning fee, consulting fee, exhibition/performance fee, hourly fee, attendance fee, etc.), general expenses (promotion, postage and telephone, printing, equipment rental), travel expenses and material expenses.

V. Duration: Starting from Jan. 1 of the ensuing year, and maximum 2 years.

VI. Project Description: (Please choose one of the following types of project. Cross-type projects are accepted.)

1. Arts Creation (target audience as general audience/arts creators)

2. Arts on Sites (target audience as participants)

3. Education & Training Program (target audience as future practitioners)

	Required Objectives for the Project	Application Papers	
		Project Proposal	Required Documents
1	1. Professional arts exhibition and/or performance planned for the target audience or for training the target audience to be arts creators. 2. Document the process,	1. Project content 2. Project timetable 3. Brief introduction of collaborating teams/individuals with professional or related experience	1. Identification card/ registration certificate 2. Letter of intent issued by the collaborating teams/individuals

	Required Objectives for the Project	Application Papers	
		Project Proposal	Required Documents
	reaction and feedback of the target audience when and after viewing the exhibition and/or performance.	4. Brief introduction of the project team and members	3. Agreement signed by the venue of exhibition or performance.
2	<p>1. Applicants are required to design arts programmes incorporated with humanistic and creative thinking, workshops featuring hands-on activities or educational programmes, which will be realised at relevant environments, such as museum, exhibition or performance institution, school, community centre, sports centre, social welfare organisation, medical organisation, etc.</p> <p>2. Document participants' learning experience and feedback.</p>	<p>1. Project content</p> <p>2. Project timetable</p> <p>3. Organisation or institution where the project will be implemented.</p> <p>4. Brief introduction of collaborating teams/individuals with professional or related experience</p> <p>5. Brief introduction of the project team and members</p>	<p>1. Identification card/organisation registration certificate</p> <p>2. Letter of intent issued by the collaborating teams/individuals</p> <p>3. Letter of intent issued by the collaborating organisations</p>

	Required Objectives for the Project	Application Papers	
		Project Proposal	Required Documents
3	<ol style="list-style-type: none"> 1. Applicants are required to organise a series of educational programmes to share experiences about inclusive arts workshops and to train seed teachers. 2. The educational programmes organised by the applicants are required to be open for public participation. Participants' learning experience, feedback and project results should be shared publicly. 	<ol style="list-style-type: none"> 1. Project content 2. Project timetable 3. Program dates and venues 4. Brief introduction of collaborating teams/individuals 5. Brief introduction of the project team and members 	<ol style="list-style-type: none"> 1. Identification card/registration certificate 2. Letter of intent issued by the collaborating teams/individuals

VII. Application, Selection and Announcement

1. Online Application Period: October 1 to 15. Please visit <https://granter.ncafroc.org.tw> for application. Online application ends at 23:59 on October 15. If the last day of the application is a holiday, the deadline will be postponed to the end of the next work day.
2. Selection Period: From November to December. The selection includes application review and an interview.
3. Grant recipient projects, the amount of the grant and the list of the members of the selection committee will be announced on the NCAF's website after the review by the board of directors before middle of December for reference by all levels of society.

VIII. Selection Process

1. The 1st-stage application review will be carried out by a selection committee formed by professional committee members invited by the NCAF. Selected applicants will enter the 2nd-stage interview. Non-selected applicants will not be notified.
2. The 2nd-stage interview requires the selected applicants to introduce the project content, method of implementation and budget planning. Absence from the interview will render the applicants disqualified.

IX. Selection Criteria

1. Creative development and artistic expression.
2. Practicality and anticipated benefits of the project.
3. Reasonableness of budget planning.

X. An agreement between the grant recipients and the NCAF shall be drawn up and signed. Both parties agree to follow the agreement for the implementation, disbursement, reimbursement of expenses as well as rights and obligations stipulated therein. The British Council has the right to sign an agreement with the "Taiwan-UK collaboration" grant recipients, if it is deemed necessary. As the project was completed, the final report must be submitted in Chinese and English.

XI. To continuously promote and cultivate inclusive arts and to support groups striving to develop inclusive arts projects, the NCAF can examine the project quality and available budget to arrange activities for promoting or increasing inclusive arts-related exchange for the grant recipients and/or their collaborating partners.

XII. The applicants/grant recipients shall ensure that their creative work and project do not infringe upon the rights and interests of a third party. They shall bear sole responsibility for any infringement dispute and handle relevant legal consequences, and shall also be liable for compensation of any handling fees and all the damages incurred by the NCAF. The NCAF reserves the right to revoke funding of the grant and claim back the full or partial sum of the grant.

XIII. To create an environment conducive to the exhibition and performance of cultural and artistic work, subsidy recipients shall implement projects in accordance with the "Labor Standards Act", "Act of Gender Equality in Employment", "Gender Equality Education Act", "Sexual Harassment Prevention Act", "Sexual Assault Crime Prevention Act", Ministry of Culture's "Guidelines for Cultural and Artistic Enterprises to Comply with Labor Laws" among others. These regulations are designed to protect the rights and interests of workers and other related parties. They shall bear sole responsibility for any dispute and handle relevant legal consequences. The NCAF reserves the right to revoke funding of the grant and claim back the full or partial sum of the grant.

XIV. Based on the principle of avoiding repeated subsidisation, the NCAF will not subsidise a project if it has already received a subsidy or grant from the Ministry of Culture or its affiliated organisations.

XV. Any matters not stipulated in the guidelines shall be governed by the National Culture and Arts Foundation Grants Application Criteria (NCAF Grants Application Criteria) of the year in which the grant application is made.

XVI. The guidelines are implemented after the approval or amendment by the board of directors of the NCAF.

XVII. In case of any inconsistency or ambiguity between the Chinese version and the English version, the Chinese version will prevail.